



## WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center  
383 Upper Broadway, Bldg. B.  
Fort Edward, New York 12828

Tel. (518) 746-2210

Fax (518) 746-2219\*

\*Service by fax not accepted

Email - Supervisors@co.washington.ny.us

### CLERK OF THE BOARD

Debra R. Prehoda

### ARGYLE

Robert A. Henke, Chairman

### GRANVILLE

Matthew Hicks, Vice Chairman

### CAMBRIDGE

Cassie Fedler

### DRESDEN

George D. Gang

### EASTON

Daniel B. Shaw

### FORT ANN

Richard F. Moore

### FORT EDWARD

Mitchell Suprenant

### GREENWICH

Sara Idleman

### HAMPTON

David O'Brien

### HARTFORD

Dana Haff

### HEBRON

Brian Campbell

### JACKSON

Jay B. Skellie

### KINGSBURY

Dana Hogan

### PUTNAM

John R. LaPointe

### SALEM

Seth M. Pitts

### WHITE CREEK

Robert E. Shay

### WHITEHALL

George Armstrong

### \*\*\*FOR INFORMATION ONLY – NOT A LEGAL NOTICE\*\*\*

## MEMO

TO: Chairman of the Board  
Members of the Personnel Committee:  
Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

FROM: Clerk of the Board

Chairman LaPointe has scheduled a **Personnel Committee** meeting for **Thursday, August 11, 2016 at 9:00 am** in the Board of Supervisors' Conference Room #1, B244A, 2<sup>nd</sup> Floor, County Office Building B, 383 Broadway, Fort Edward, New York.

#### The Agenda is as follows:

1. Call to Order
2. Accept Minutes – July 7, 2016
3. Department Staffing Requests/Staffing Pattern Changes:
  - A. Fire Bureau
    - 1.) Fire Coordinator - Backfill – Anticipated Retirement
  - B. Sheriff Department
    - 1.) PT Civil Clerk to FT Civil Clerk (Staffing Pattern Change)
  - C. Public Health
    - 1.) WIC Breastfeeding Coordinator – New Position (Staffing Pattern Change)
  - D. Buildings & Grounds
    - 1.) Building Maintenance Supervisor – Backfill - Resignation
  - E. County Clerk
    - 1.) DMV Senior Motor Vehicle License Clerk – Backfill – Retirement
  - F. DPW
    - 1.) Storekeeper – Backfill – Resignation
    - 2.) Highway Worker II – Backfill
  - G. Social Services
    - 1.) Caseworker – Backfill
    - 2.) Senior Account Clerk – Backfill – Resignation
  - H. Public Defender
    - 1.) Part-time Assistant Public Defender – Backfill – Resignation
  - I. OFA
    - 1.) Backfill/New Position – Retirement
  - J. Probation
    - 1.) Account Clerk - Backfill
4. Other Business
  - A. Assigned Counsel – Supervising Attorney
5. Adjournment

**\*\*\*Committee Members: Please notify this office if you are unable to attend.\*\*\***

DATE: August 5, 2016  
Fort Edward, New York